



Longton Lane Primary School



Punctuality Information for Parents/Carers

Getting Your Child to School Really Matters



Did You Know... ?

In a School Year, if Your Child is Late Every Day By...	Your Child Would Have Lost Approximately...	Or They Would Have Missed Approximately...
5 Minutes	3.5 Days from School	20 Lessons
10 Minutes	7 Days from School	40 Lessons
15 Minutes	10 Days from School	55 Lessons
20 Minutes	14.5 Days from School	80 Lessons
30 Minutes	22 Days from School	120 Lessons

Please Encourage Punctuality to Maintain Attendance

WHAT TO DO WHEN YOUR CHILD IS LATE

Children should arrive at school ready for the gates to open at **8:40 am**.

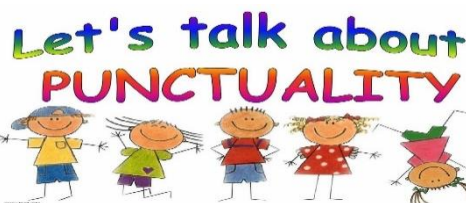
Registers are taken at **8:50 am**.

If your child arrives after this time, they will enter through the main office and you will need to sign them in as late on the data entry system. Your child will receive a late mark on the register.

WHEN PUNCTUALITY BECOMES A CONCERN

At Longton Lane Primary School, we take punctuality seriously and we monitor lateness daily.

If your child is regularly late, you may be contacted to discuss the reasons why and a plan of support may be offered.



WHY IS PUNCTUALITY IMPORTANT?

It is a legal requirement for your child to be in school on time every day.

When children are late for school they miss out on the valuable first part of a lesson which impacts on their understanding of the rest of the lesson.

Many children feel anxious and embarrassed walking into class late.

Arriving late also disrupts other children already in the class.

Punctuality is an essential life skill that needs to be taught from an early age.

UNAUTHORISED LATE MARKS

If your child arrives into school after 9:20 am, they will receive an unauthorised late mark.

If your child receives 10 or more unauthorised late marks within a 10 week period, school may request a Penalty Notice to be issued by the Local Authority.